



KOLEGJI DARDANIA

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Based on Law No. 08/L-110 on Higher Education in the Republic of Kosovo, the Statute of Dardania College, the Regulation on Academic Integrity, the Code of Ethics, and in accordance with European standards for the responsible use of digital technologies and Artificial Intelligence in higher education, the Academic Senate of Dardania College, at its meeting held on 13.09.24, hereby approves:

REGULATION ON THE USE OF ARTIFICIAL INTELLIGENCE AT DARDANIA COLLEGE CHAPTER I

Article 1

Purpose

1. This Regulation defines the principles, standards, conditions, and procedures for the use of Artificial Intelligence (AI) systems in the academic, scientific, administrative, and development activities of Dardania College.
2. The purpose of this Regulation is to:
 - 2.1 Promote the ethical, transparent, and responsible use of Artificial Intelligence;
 - 2.2 Protect academic and scientific integrity;
 - 2.3 Ensure the protection of personal and confidential data;
 - 2.4 Guarantee human oversight and control in the use of AI systems;
 - 2.5 Encourage innovation and the development of digital competencies within the academic community.

Article 2

Scope

1. This Regulation applies to:
 - 1.1. Students of Dardania College;
 - 1.2. Academic staff;
 - 1.3. Administrative staff;
 - 1.4. External collaborators and experts engaged by the College.
2. The provisions of this Regulation apply to all Artificial Intelligence systems and applications used within the framework of College activities.

Article 3
Definitions

1. Artificial Intelligence (AI – hereinafter referred to as AI) refers to a computer-based technological system capable of generating, analyzing, classifying, recommending, or creating content, decisions, or other outputs based on data and algorithms.
2. Generative AI refers to systems that generate text, images, audio, video, computer code, or other forms of content.
3. User refers to any person who uses AI systems within the scope of College activities.
4. Transparency refers to the obligation to declare the use of AI when it has contributed to the creation of academic or professional content.

CHAPTER II
FUNDAMENTAL PRINCIPLES

Article 4
Principles of Artificial Intelligence Use

The use of Artificial Intelligence (AI) at Dardania College is based on the following principles:

1. Legality;
2. Academic integrity;
3. Academic honesty;
4. Transparency;
5. Individual responsibility;
6. Human oversight;
7. Equality and non-discrimination;
8. Privacy protection;
9. Information security;
10. Respect for copyright and intellectual property rights.

Article 5
Individual Responsibility

1. Artificial Intelligence (AI) is considered a support tool and not a substitute for professional, academic, or scientific judgment.
2. Content created or processed with the assistance of AI remains the full responsibility of the person using it.
3. No output generated by AI may be considered automatically accurate, verified, or acceptable for academic use.

CHAPTER IV
ACADEMIC INTEGRITY AND SCIENTIFIC RESEARCH

Article 9

Principles of Academic Integrity

1. The use of AI must not compromise:
 - 1.1. Originality of academic work;
 - 1.2. Authenticity of research results;
 - 1.3. Reliability of scientific publications.
2. Academic authorship may in no case be attributed to an Artificial Intelligence (AI) system.

Article 10

Use in Scientific Research

1. AI may be used for:
 - a) Data analysis;
 - b) Statistical processing;
 - c) Literature organization;
 - d) Translation and linguistic editing.
2. The following are prohibited:
 - a) Data fabrication;
 - b) Result manipulation;
 - c) Generation of false references;
 - d) Presenting AI-generated content as original research output.

CHAPTER V

DATA PROTECTION AND INFORMATION SECURITY

Article 11

Data Protection

1. The use of AI must comply with applicable legislation on personal data protection.
2. It is prohibited to upload into public AI systems:
 - a) Personal data of students;
 - b) Personal data of staff;
 - c) Confidential documents of Dardania College;
 - d) Materials containing legally protected information.

Article 12
Cybersecurity

1. Users are required to use only platforms that meet acceptable security standards.
2. The Information Technology Office monitors and recommends tools approved for institutional use.

CHAPTER VI
VIOLATIONS AND MEASURES

Article 13
Violations

The following constitute violations of this Regulation:

1. Submission of AI-generated work as personal work;
2. Unauthorized use of AI during examinations;
3. Falsification of academic or scientific results;
4. Uploading confidential data into AI systems;
5. Failure to declare the use of AI.

Article 14
Disciplinary Measures

1. Violations are handled in accordance with the College's acts on discipline and academic integrity.
2. Measures may include:
 - a) Verbal warning;
 - b) Written warning;
 - c) Cancellation of assignment or examination;
 - d) Disciplinary proceedings;
 - e) Other measures defined by the Code of Ethics and other acts of Dardania College.

**CHAPTER VII
FINAL PROVISIONS**

Article 15

Training and Professional Development

1. Dardania College shall organize regular training programs on the ethical and effective use of Artificial Intelligence.
2. Academic units of the College are encouraged to integrate AI competencies into study programs.

Article 16

Interpretation and Implementation

The interpretation and supervision of the implementation of this Regulation shall be the responsibility of the Academic Integrity Committee in cooperation with the Quality Assurance Office and the Information Technology Office of Dardania College.

Article 17

Entry into Force

This Regulation shall enter into force on the day of its approval by the Academic Senate of Dardania College.

CHAIR OF THE SENATE

Prof. Dr. Gjyldane Mulla


